

FORWARD WORK PLAN

1 MAY 2010 TO 31 AUGUST 2010

Explanatory Note This work plan consists of future items to be considered by the Cabinet in the next four months. It will be published at least 14 days before the start of the period covered in the plan.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑).

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number

The Council has adopted the following criteria to determine what item qualifies as a key decision: -

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5% measured by reference to current expenditure, or hours of availability to public.
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by full Council.
4. Any area reorganisation plan extending, in effect, beyond a single County Electoral Division insofar as it will impact on the delivery of the service to the public (therefore internal organisational or staffing alterations would not be a “key” decision).
5. Any proposal to change the Council’s policy framework (documents listed within the Council’s Constitution).

Membership of Cabinet:

Name	Portfolio Details
Mrs JA Scott	Leader of the Council
Mr J Thomson	Deputy Leader and Cabinet Member for Adult Care, Communities and Libraries
Mr J Brady	Cabinet Member for Economic Development, Planning and Housing
Miss F de Rhé-Phillipe	Cabinet Member for Finance, Performance and Risk
Mr L Grundy	Cabinet Member for Children's Services
Mr K Humphries	Cabinet Member for Health and Wellbeing
Mr J Noeken	Cabinet Member for Resources
Mr T Sturgis	Cabinet Member for Waste, Property and Environment
Mr D Tonge	Cabinet Member for Highways and Transport
Mr S Wheeler	Cabinet Member for Leisure, Sport and Culture



Representations/Public Participation


If you would like to make representations on any of the items to be considered by Cabinet or Committees, please contact the officer named for the relevant item. Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Council, Cabinet and Committees are open to members of the public who may ask a question or make a statement. Written notice of questions should be sent to the Head of Democratic & Members' Services john.quinton@wiltshire.gov.uk by 12.00 noon two working days before the meeting. Please contact Democratic & Member Services on 01225 713018 for further information. You may register to speak at Committees by registering up to 10 minutes prior to the meeting. Agenda for each meeting will detail the public participation arrangements and officer contact details.



There are separate public participation arrangements in respect of development control items at Area Planning Committees and Strategic Planning Committees and also separate arrangements in respect of Area Boards. Please contact Democratic Services for advice.

Agenda for meetings of the Council can be accessed on the following link of the Council's web site:



<http://cms.wiltshire.gov.uk/ieDocHome.aspx?Categories=-13099>


Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact
22 Jun 2010 Youth Service Re-provision in Salisbury and Corsham	 To confirm the re-provision of youth services is Salisbury and Corsham.		None.	Cllr Lionel Grundy OBE lionel.grundy@wiltshire.gov.uk	Mark Stone
24 May 2010 Private Sector Housing Renewal Insulation Scheme	To obtain authorisation to use monies already bid for from Government Office of the South West, from the Regional Housing Pot Grant for private Sector Renewal 2010/11.		Copy of bid to GOSW	Cllr John Brady john.brady@wiltshire.gov.uk	Rachel Ross rachel.ross@wiltshire.gov.uk
24 May 2010 Gypsy and Traveller Strategy	 To create a strategy and process to support Gypsies & Travellers from April 2010	Cabinet, Corporate Leadership Team, ELT, Gypsies & Traveller Communities	Project Brief	Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk	Graham Hogg graham.hogg@wiltshire.gov.uk Tel: 01225 713123

<p>24 May 2010 Contaminated Land Strategy for Wiltshire</p>	<p> To seek the adoption of a single contaminated land strategy for Wiltshire Council. The document is a statutory requirement under the Environment Act 1995 and details how the council will administer it's powers and duties under the Act</p>	<p>Statutory consultees' (Environment Agency etc) sent electronic copies. Public consultation copy on website, with cover letter and link sent to individuals and interest groups</p>	<p>The Contaminated Land Strategy for Wiltshire</p>	<p>Cllr Keith Humphries keith.humphries@wilts-hire.gov.uk</p>	<p>Gary Tomsett gary.tomsett@wiltshire.gov.uk</p>
<p>24 May 2010 Interim report on Health Fairs and Community Area profiles</p>	<p>Evaluation of the community health profiles and health fair events with each Community Area Board. Full evaluation report will follow on completion of the programme.</p>		<p>None.</p>	<p>Cllr Keith Humphries keith.humphries@wilts-hire.gov.uk</p>	<p>Maggie Rae maggie.rae@wiltshire.gov.uk</p>
<p>24 May 2010 Council Funding Framework for the Voluntary & Community Sector (VCS)</p>	<p>To seek endorsement of the new proposed funding framework. This is one of the proposals endorsed by Cabinet for the way forward with the VCS.</p>	<p>Being undertaken with the VCS now and across the Council via the Corporate VCS Working Group and the Corporate Leadership Team.</p>	<p>2008 VCS Review commissioned by Wiltshire County Council and the PCT</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Sandie Lewis sandie.lewis@wiltshire.gov.uk</p>

<p>24 May 2010 Notification of an Additional Item of Key Decision business - Monkton Park PFI Agreement (see attached)</p>	<p> This item of business will be considered by Cabinet at its meeting on 24 May 2010. It was not included in the Cabinet's Forward Work Plan (published on 15 April 2010) and it cannot wait until the next meeting of Cabinet on 22 June 2010;</p>		<p>Notice - Additional Key Decision (21.05.10)</p>	<p>Cllr John Noeken, Cllr Dick Tonge john.noeken@wiltshire.gov.uk, richard.tonge@wiltshire.gov.uk</p>	<p>Mark Stone</p>
<p>14 Sep 2010 Delegation of Services to Town & Parish Councils</p>	<p>To update Cabinet on progress made with regard to the Delegation of Services to Towns and Parishes</p>	<p>Corporate Leadership Team</p>	<p>None.</p>	<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Mark Smith mark.smith@wiltshire.gov.uk</p>
<p>24 May 2010 Street Naming and Numbering Policy</p>	<p> To seek approval of the new interim (6 months) policy</p>	<p>Consultation to take place once the interim policy has been put in place, with a full policy being implemented Jan 2011</p>	<p>Street Naming and Numbering Policy Document</p>	<p>Cllr John Noeken john.noeken@wiltshire.gov.uk</p>	<p>Julie Seddon julie.seddon@wiltshire.gov.uk</p>
<p>22 Jun 2010 Final Outturn 2009/10</p>	<p>To receive a regular update on the capital and revenue budget</p>	<p>Corporate Leadership Team</p>	<p>None.</p>	<p>Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk</p>	<p>Martin Donovan martin.donovan@wiltshire.gov.uk</p>

<p>22 Jun 2010 Review of Development Control Service</p>	<p> To seek member agreement for changes to the manner in which Wiltshire Council's Development Service operates following a review of the service.</p>	<p>The Members of Wiltshire Council, all parish, town and city councils.</p>	<p>None.</p>	<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Brad Fleet brad.fleet@wiltshire.gov.uk</p>
<p>22 Jun 2010 Strategy for Anti-Social Behaviour and Implementation Plan</p>	<p> To seek endorsement of the Wiltshire Community Safety Partnership strategy for Anti-Social Behaviour</p>	<p>Full consultation will have been completed.</p>	<p>Strategy Implementation Plan</p>	<p>Cllr Keith Humphries keith.humphries@wilts-hire.gov.uk</p>	<p>Hilary Marsh hilary.marsh@wiltshire.gov.uk</p>
<p>22 Jun 2010 Climate Change</p>	<p>To set out the Council's responsibilities regarding climate change and carbon reduction and agree a five year carbon reduction plan.</p>	<p>Climate Change Board March 2010 and the Corporate Leadership Team</p>	<p>None.</p>	<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk</p>
<p>22 Jun 2010 Housing PFI - Agreement to Enter into Contract</p>	<p>To seek Cabinet's agreement to enter into the housing PFI contract with Silbury Housing Ltd</p>	<p>Housing PFI Project Board, Finance and Legal</p>	<p>None.</p>	<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Chris Trowell chris.trowell@wiltshire.gov.uk</p>
<p>22 Jun 2010 Future Contractual Arrangements for the Provision of Care and Support to People at Home</p>	<p> To seek approval of the contractual arrangements for the procurement of care and support services</p>	<p>Providers, NHS customers and Corporate Leadership Team</p>	<p>Council's Procurement Strategy</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Nicola Gregson nicola.gregson@wiltshire.gov.uk Tel: 01225 771673</p>

22 Jun 2010 Update on Performance	To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire	Corporate Leadership Team	Additional information will be placed on the website	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Sharon Britton sharon.britton@wiltshire.gov.uk
22 Jun 2010 Annual Report on Treasury Management 2009/10	To provide an update on the Treasury Management outturn for the financial year 2009/10 and then forwarded on to Council.		None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Keith Stephens keith.stephens@wiltshire.gov.uk
22 Jun 2010 Development of the Transformation Programme	 To provide an update on the ICT Programme	Corporate Leadership Team	None.	Cllr John Noeken john.noeken@wiltshire.gov.uk	Deborah Farrow deborah.farrow@wiltshire.gov.uk
22 Jun 2010 Older People Accommodation Development Strategy	 To outline key principles of development strategy and to seek approval to undertake Trowbridge development		Accommodation Strategy for Older People	Cllr John Thomson john.thomson@wiltshire.gov.uk	James Cawley james.cawley@wiltshire.gov.uk
27 Jul 2010 Budget Monitoring	To receive a regular update on the capital and revenue budget	Corporate Leadership Team	None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Martin Donovan martin.donovan@wiltshire.gov.uk
27 Jul 2010 Total Place Initiative	To present an update on progress of the pilot project		None.	Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk	Matti Raudsepp matti.raudsepp@wiltshire.gov.uk

<p>27 Jul 2010 Waste Site Allocations Development Plan Document</p>	<p> To seek approval to consult on the formal Regulation 27 Waste Site Allocations Document.</p>	<p>This will commence for 6 weeks following the Cabinet meeting.</p>	<p>Draft of the document and technical reports</p>	<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk</p>
<p>27 Jul 2010 Salisbury Conservation Area</p>	<p>To seek Cabinet's approval for the de-designation the Salisbury Conservation Area and its re-designation as four separate conservation areas, including some changes to the boundaries.</p>		<p>None.</p>	<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Ms Elaine Milton elaine.milton@wiltshire.gov.uk</p>